#### **AGENDA**

City of Duluth - Civil Service Board June 2, 2015 - 4:45 p.m. City Hall - Council Chambers

NOTICE: FOR THE HEARING IMPAIRED - A 48-hour advance notice must be given to

assure sign language interpreters. Requests may be placed by calling

1-877-456-7589.

Members: Rick Edwards (Chair), Shelly Marquardt, Marshall Stenersen, Beth Tamminen,

Renee Van Nett

## 1. ROLL CALL

### 2. APPROVAL OF MINUTES FROM PREVIOUS MEETING

- A. March 3, 2015
- B. March 23, 2015 Special Meeting

### 3. UNFINISHED BUSINESS

### 4. NEW BUSINESS

- A. REVIEW NEW AND REVISED JOB DESCRIPTIONS
  - (1) Appliance Mechanic Apprentice (Revised)
  - (2) Appliance Mechanic Journeyperson (Revised)
  - (3) Water Quality Specialist (Revised)
  - (4) Utility Operations Program Coordinator (Revised)
  - (5) Prosecution Assistant (Revised)
  - (6) Construction Services Information and Communication Specialist (New)
  - (7) Permitting Services Leadworker (New)

### 5. APPEALS

# 6. <u>INFORMATIONAL</u>

- A. STATUS OF ALL NEW, PENDING, AND COMPLETED JOB AUDITS
- B. NON-PUBLIC REVIEW OF NEW ELIGIBLE LISTS

### NEXT REGULAR MEETING SCHEDULED

July 7, 2015

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